

HHU Master Plan Committee

Work Plan - Major Tasks & Preliminary Sequencing

May 5, 2016

	<u>Key Decisions</u>	<u>Timing</u>
1. Background		
a) Enrollment		
i) Review results of past studies		
ii) Areas warranting further study or different approach		
iii) Obtain proposals/quotes from qualified vendors	<i>Target HHU enrollment</i>	
Award project		
b) Educational program		
i) Review trends in education		
ii) Review WPS Strategic Plan	<i>Educational program parameters</i>	
iii) Discuss relevance to HHU Master Plan		
iv) School size		
c) Current state of HHU facilities		
i) Infrastructure		
ii) Ability to deliver educational program	<i>Facility assessment</i>	
d) Neighborhood school model		
i) Review Wellesley's history		
ii) Review relevant research	<i>Attendance zone parameters</i>	
iii) Discuss implications to HHU Master Plan		
2. Facilities options		
a) Review options studied to-date	<i>Range of options</i>	
b) Identify additional options		
c) Develop evaluation criteria	<i>Evaluation criteria</i>	
3. Traffic		
a) Pick options and identify key variables to be studied		
b) Obtain proposals/quotes from Beta and VHB	<i>Refined evaluation criteria</i>	
c) Award project		
d) Refine evaluation criteria		
4. Evaluation of facilities options	<i>Preferred option(s)</i>	
5. Draft final recommendation	<i>Master Plan</i>	